

## Job Description

# Homeless Navigator Project – Outreach Worker Outreach Services - Edinburgh

**This role is initially funded until 31 March 2020**

For 50 years, Cyrenians (a Scottish Charitable Incorporated Organisation (SCIO), registered charity number SC011052) has served those on the edge; working with the homeless and vulnerable to transform their lives.

Our Vision is an inclusive society in which we all have the opportunities to live valued and fulfilled lives. We work to make that vision a reality through our Mission to support people excluded from family, home, work or community on their life journey.

We aim to offer consistently excellent service across all locations and in all our activities. Our way of working is built on our four core values:

**Compassion:** We believe that everyone should have the chance to change, no matter how long that might take.

**Respect:** We believe in tolerance, acceptance, valuing diversity and treating each other as equals.

**Integrity:** We are committed to the highest quality of work, grounded in honesty, generosity, sincerity and professionalism.

**Innovation:** We are willing to take risks, challenge convention and be very creative in our search for new ways of working, in particular by taking account of the environmental impact of our decisions.

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## 1 General

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The Homeless Navigator Project is a new service that seeks to establish and develop relationships with people who are rough sleeping or vulnerably housed in Edinburgh. Rough sleeping remains a problem in Edinburgh and the Homeless Navigator Project seeks to provide support to people who are unable to make use of existing services by offering a new approach.

The Outreach Worker would be required to form trusting and supportive relationships with people who are rough sleeping or vulnerably housed in Edinburgh. The Outreach Worker would operate in an outreach capacity on the streets of Edinburgh with some follow up work for users of the service if required.

The Homeless Navigator Project has been funded to provide support in the following areas.

- To operate a minimum of five outreach shifts per week on the streets of Edinburgh

- To build and develop supportive relationships with rough sleepers in Edinburgh.
- To increase access to services for rough sleepers and those vulnerably housed.

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## 2 Tasks and Responsibilities

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### Performing street-based outreach sessions

- Seek out those rough sleeping and vulnerably housed in Edinburgh as part of an outreach team.
- Develop relationships that are effective for those who live a street-based lifestyle.
- Provide advice and signposting into services such as health, housing and substance misuse.
- Adhere to risk assessments and other policies that govern working in a community based setting.

### Monitoring

- Collect data on any contacts made as part of outreach work.
- Record data in written and electronic form to suit the needs of the service and its users.
- Comply with organisational and legislative requirements in relation to the protection of vulnerable groups, such as Child Protection and Public Protection.

### Training and Development

- Participate in the training provided in relation to the role and the wider organisation.
- Contribute to and, where appropriate, attend partnership meetings.
- Attend and participate in team meetings and Cyrenians staff forums.
- Participate in regular support and supervision and annual review of performance.
- Any other tasks identifies by the service manager as appropriate.

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## 3 Person Specification

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<b>Knowledge and Experience</b>	
Experience of delivering services in a street based setting	Desired
Knowledge of rights and entitlement pertaining to homelessness in Scotland	Essential
Ability to form trusting and supportive relationships	Essential
Understanding of the barriers facing homeless or vulnerably housed individuals in Edinburgh	Essential
Knowledge of support services available to homeless people.	Essential
Knowledge of support services available to people at risk of homelessness.	Desired
Ability to work as part of a team.	Essential

Ability to work autonomously without everyday supervision	Essential
Excellent verbal and written communication skills	Essential
Excellent IT skills.	Desired
Experience of providing advice or support to marginalised or disadvantaged people	Essential
Experience of engaging with people begging or spending time on the streets	Desired
<b>Values and attributes</b>	
Committed to supporting those who face disadvantage or stigma	Essential
Committed to the demonstration of respect and compassion towards those we work with.	Essential
Organised and flexible.	Essential
Committed and enthusiastic about ability to bring about change	Essential

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## 4 Terms & Conditions

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<u>Employer:</u>	Cyrenians
<u>Accountability:</u>	Cyrenians Board of Trustees (via Cyrenians Chief Executive Officer)
<u>Line Manager:</u>	Outreach Services Manager
<u>Liaison with:</u>	Cyrenians Outreach Services
<u>Workplace:</u>	Cyrenians Head Office in Edinburgh
<u>Working Hours:</u>	12 hours per week
<u>Annual Leave</u>	25 days plus 10 public holidays (pro rata)
<u>Salary:</u>	Scale points 20-24: £20,798 - £23,256 per annum pro rata. This equates to a pro-rata salary of £6,745 for a 12 hour week at SCP20.
<u>Pension:</u>	Auto-enrolment into Qualifying Workplace Pension Scheme (QWPS) which is a Group Stakeholder Pension Scheme – current contributions being 3% employee and 2% employer. Option of enhanced Employer contributions to the same QWPS of 6% initially, rising to 9% after 2 years and 12% after 5 years (subject to employee contributions of 6%)
<u>Duration:</u>	Initially funded until 31 <sup>st</sup> March 2020
<u>Disclosure:</u>	PVG membership required

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## 5 Application Deadline and Interview Dates

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<u>Closing date:</u>	Monday 11 <sup>th</sup> February at 12 noon
<u>Interview date:</u>	21 <sup>st</sup> and 22 <sup>nd</sup> February
<u>Second stage:</u>	TBC

Please refer to our Recruitment Information PDF for further guidance on completing and submitting your application form.

Further information can be found at [www.cyrenians.scot](http://www.cyrenians.scot)