

Job Description

Community Link Worker Falkirk East and Falkirk Central Full time (37 hours per week)

For over 50 years, Cyrenians has tackled the causes and consequences of homelessness.

We understand that there are many routes into homelessness, and that there is no 'one size fits all' approach to supporting people towards more positive and stable futures. That's why all our work is values-led and relationships-based. We meet people where they are and support them towards where they want to be.

Our mission: To tackle the causes and consequences of homelessness through learning from lived experience; by delivering targeted services which focus on prevention, early intervention and support into a home; and by influencing changes in legislation and policy.

Compassion | Respect | Integrity | Innovation

[Read more about us and our values](#)

1 Overview

About the service

The Community Links service works across Falkirk East and Falkirk Central. We accept referrals for people aged 16 and over who are experiencing social, emotional or financial challenges affecting their well-being.

Our work focuses on early intervention and person-centered support, helping people access community resources and activities that can improve their quality of life and reduce isolation.

About the role

You will provide one-to-one support within two main GP practices of Graeme Medical and Carron Medical, while also working in community settings and people's homes. You will help clients to identify what matters most to them and connect them with appropriate support and opportunities in their community.

Working closely with GP teams and partner organisations, the role helps strengthen links between healthcare and local services to ensure people can access the right support at the right time.

2 Tasks and Responsibilities

Supporting People

- Work alongside partners in GP practices to identify, and engage with, people who will most benefit from the service
- Ensure support pathways are accessible, responsive and minimize barriers for individuals accessing the service
- Build positive, non-dependent relationships based on trust and respect; and which maintain professional boundaries
- Produce, and regularly review, personal action plans for all the clients you work with (with their input)
- Empower clients to access appropriate local and national services, activities and community resources
- As a lone worker, carry out home visits and accompany clients to meetings and appointments that will help them to move closer to their goals
- Maintain up-to-date knowledge of relevant support services and share information with GP practice teams where appropriate
- Undertake regular travel across the Falkirk area as part of service delivery, using public transport or own transport where appropriate

Measuring and Evaluating

- Ensure all Cyrenians' monitoring and reporting systems are maintained
 - Manage own workload to ensure that regular time is in your calendar for recording the work being done
- Participate in learning/training associated with monitoring and evaluation
- Work with manager to ensure funder outcomes and reporting deadlines are met

Participate in all aspects of the operation and monitoring of the service.

- Participate in service planning meetings and reviews
- Maintain an individual work plan that is consistent with the overall service plan
- Participate in annual review and regular supervision sessions
 - Identify personal development opportunities
 - Participate in reflective practice
- Ensure that you follow all Health and Safety policies and procedures at all times
 - Ensure risk assessments are completed for home visits
 - Follow lone working and out-of-hours reporting procedures
- Undertake training which is appropriate to the project's needs
 - Complete assigned in-house eLearning training courses

3 Person Specification

Knowledge and Experience	
Proven experience of supporting people facing complex social, emotional or wellbeing challenges on a 1-1 basis	Essential
Understanding of issues affecting people living in deprivation or social isolation	Essential
Ability to establish professional working relationships with a range of partners and stakeholders	Essential
Knowledge of local/community support services and how to access them	Essential
Skills and Attributes	
Strong communication and relationship-building skills	Essential
Organised, adaptable and able to work independently	Essential
Compassionate, non-judgemental and person-centred approach	Essential
Strong IT skills and ability to maintain administrative systems, including Microsoft Office products	Essential
Qualifications and Training	
Relevant qualification or equivalent experience in health, social care or community work	Essential
Driving License and access to own vehicle	Desirable

4 Terms & Conditions

<u>Employer:</u>	Cyrenians
<u>Line Manager:</u>	Outreach Manager
<u>Workplace:</u>	GP surgeries in Falkirk East and Central areas as well as Cyrenians office at Arnotdale House, Falkirk
<u>Working Hours:</u>	37 hours per week (full time)
<u>Annual Leave</u>	28 days plus 10 public holidays, pro rata
<u>Salary:</u>	£27,022 to £28,744 per annum (scale points 20 to 24)
<u>Pension:</u>	Auto-enrolment into Qualifying Workplace Pension Scheme (QWPS) which is a Group Stakeholder Pension Scheme paid by salary exchange. Current contributions are 5% employee and 3% employer. Option of enhanced Employer contributions to the same QWPS of 6% initially, rising to 9% after 2 years and 12% after 5 years (subject to employee contributions of 6%)
<u>Duration:</u>	Permanent
<u>Disclosure:</u>	PVG membership for adults and children required

5 Application Deadline and Interview Dates

Closing date: Recruitment for this role opened on 27/05/2026. There is no set closing date. We will review applications as they are received and arrange to meet with candidates that we wish to take forward. We aim to respond to applicants within 5-7 days from receipt.

This vacancy will be closed once we have appointed a suitable candidate.

Please refer to the Recruitment Information leaflet for further information on completing and submitting your application form.